

COMMUNITY CARE SKILLS STANDARDS FRAMEWORK FOR SUPPORT CARE ROLES

Skills Domain	Clinical Care
Skills Category	Oxygen Therapy
Skills Standard Title	Assess oxygen therapy requirements of client*
Skills Standard Descriptor	Assess and make recommendation on oxygen therapy requirements of client
Skills Proficiency Level	Level 3 <i>Previously 'Advanced' under CCSSF</i>
Source Code	CCSSF-CC-OT-4002-1
Knowledge <i>This refers to the gathering and cognitive processing of facts and information required to perform work tasks and activities.</i>	Underpinning Knowledge: • Communication with client, which may include: ○ Greeting ○ Explaining process ○ Having conversations ○ Checking on client readiness ○ Creating small talk ○ Acquiring information ○ Checking history (e.g. past events, actions, etc.) • Purpose of oxygen therapy, which may include: ○ Routine ○ Doctor's orders ○ Home visits ○ Times of client discomfort (e.g. chest pain, breathlessness, etc.) • Implications of oxygen therapy, which may include: ○ Diminished respiratory capacity ○ Reduce work of breathing and stress on the heart ○ Impairment of oxygen transport by the blood to the tissues ○ Impairment of breathing • Oxygen toxicity • Tools used in relation to oxygen therapy, which may include: ○ Oxymeter ○ Oxygen devices (e.g. cannula, facemask, venture masks, mask with reservoir) ○ Oxygen flow meter ○ Disposable humidifier ○ Green connector

	○ Sterile water ● Accepted baseline charts / ranges for oxygen levels, which may include: ○ Client records ○ Oxygen saturation reference charts ● Conditions of acceptable non-compliance with oxygen level norms, which may include: ○ Clients with diagnosed conditions ○ Temperature of the room ● Infection control guidelines in relation to (not limited to): ○ Using PPE ○ Sanitising of hands ○ Cross contamination ○ Sharp disposal ○ Disposal of hazardous materials ● Interventions in relation to oxygen related contingency, which may include: ○ Putting on masks ○ Putting on cannula ● Organisational policies in relation to performing oxygen therapy, which may include: ○ Greeting of client ○ Asking for information (e.g. family background, hydration, etc.) ○ Checking physical temperature ○ Providing information to client on processes ○ Assuring client ○ Recording information ○ Maintaining client confidentiality ● Organisational policies in relation to: ○ Interpreting orders for performing oxygen therapy ○ Communicating with client on performing oxygen therapy ○ Adjusting oxygen flow in compliance with doctor's orders ○ Monitoring and documenting client oxygen levels ○ Assessing and documenting client's comfort levels in relation to treatment provided in care plan ○ Updating client records ○ Applying infection control practices when performing oxygen therapy ○ Escalating client requirements ○ Following up on action taken in relation to escalated matter ○ Reinstating all tools and equipment used in relation to performing oxygen therapy ● Standard precautions, which may include (not limited to): ○ Use of personal protective equipment ○ Hygiene practices ○ Handling clients with infection ○ Outbreak
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	○ Hand hygiene ● Relevant legal and/or industrial requirements in relation to support care functions, which may include: ○ Implementation Guide to Guidelines for Home Care (Agency for Integrated Care, Singapore) ○ Implementation Guide to Guidelines for Centre-Based Care (Agency for Integrated Care, Singapore) ○ Workplace Safety and Health Guidelines (Workplace Safety and Health Council) ○ National Infection Prevention and Control Guidelines for Long-Term Care Facilities (Ministry of Health)
Ability <i>This refers to the ability to perform the work tasks and activities required of the occupation, and the ability to react to and manage the changes at work.</i>	The ability to: ● Interpret orders for performing oxygen therapy in accordance with organisational policies and procedures ● Communicate with client on performing oxygen therapy in accordance with policies and procedures ● Adjust oxygen flow in compliance with limits of authority and in accordance with organisational procedures. ● Monitor and document client oxygen levels in relation to treatment provided in care plan and in accordance with organisational policies and procedures ● Assess and document client's comfort levels in relation to treatment provided in care plan and in accordance with organisational policies and procedures ● Update client records in accordance with organisational policies and procedures ● Escalate client requirements in accordance with organisational procedures ● Follow up on action taken in relation to escalated matter in accordance with organisational policies and procedures ● Reinstate all tools and equipment used in relation to performing oxygen therapy (e.g. cleaning, replacement of consumables, etc.) in accordance with organisational policies and procedures
Person Centred Care <i>This refers to having a person centred care mindset to drive the caregiver to respect and recognise the decisions/choices of the person they are taking care of.</i>	Underlying principles: ● Treating clients with dignity and respect by being aware of and supporting personal perspectives, values, beliefs, culture and preferences; respecting their privacy while encouraging independence of the individual; and listening to each other and working in partnership to design and deliver services
Performance Outcome <i>This refers to the outcome of the task on the care recipient as indication of workplace success</i>	The support care staff is able to: ● Adjust oxygen flow ● Monitor and document client oxygen levels in relation to treatment provided in care plan ● Assess and document client's comfort levels in relation to

	treatment provided in care plan • Update client records • Escalate client requirements • Follow up on action taken in relation to escalated matter • Reinstate all tools and equipment used in relation to performing oxygen therapy (e.g. cleaning, replacement of consumables, etc.)
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